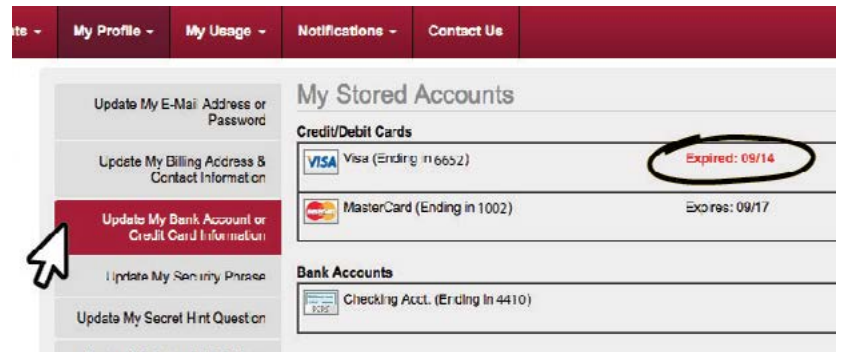


# SIGN UP FOR AUTO PAY

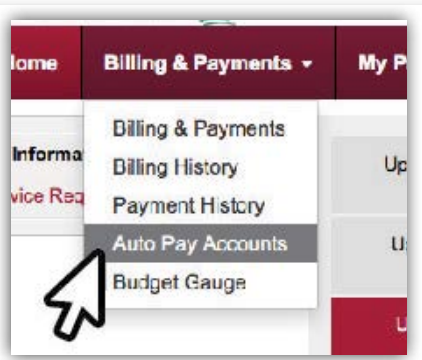
## 1 ADD YOUR CREDIT CARD & BANK INFO

After logging into Smart Hub, make sure all your bank accounts and credit cards are up to date and valid. Find this information under My Profile. Multiple cards and accounts can be added or removed.



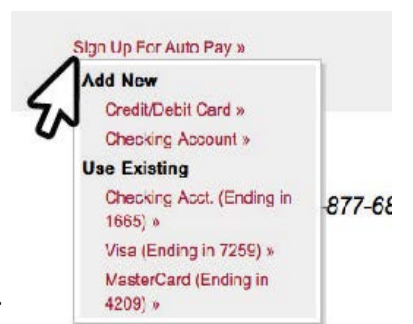
## 2 SET UP AUTO PAY

Under Billing & Payments, click on the Auto Pay Accounts option.



## 3 SELECT HOW TO PAY

Under Actions, click on the Sign Up For Auto Pay link. Select your payment type.



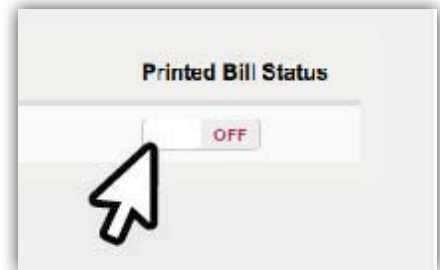
## 4 VERIFY YOUR INFO

Verify all your information is correct, and click submit. Your account is now set up for automatic payment. Payment will be drawn on the due date of the bill.

I (we) hereby authorize Delta-Montrose Electric Assn. - CO to initiate debit entries to my (our) checking or a depository financial institution entered above. I (we) acknowledge that the origination of ACH transactions to comply with the provisions of U.S. law. This authorization is to remain in full force and effect until Delta-Montrose has received mail, fax or internet notification from me (or holder of ac) of its termination in such time and in Delta-Montrose Electric Assn. - CO and the financial institution entered above opportunity to act on it.

## PAPERLESS BILLING

To stop receiving a printed bill, go to My Profile and select update my current bill settings. Move the slider to the off position. Email and text notifications can be set up under the "Notifications" Tab.



Please note, if you chose to stop receiving a printed bill, you will no longer receive your copy of *Power Lines*, DMEA's member newsletter. You will be enrolled to receive the electronic version.



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